



Nurse – Bessboro, Cork

The Alzheimer Society of Ireland works across the country in the heart of local communities providing dementia specific services and advocating for the rights of people affected by dementia to quality supports and services.

Our vision is an Ireland where people affected by dementia are valued and supported.

A national non-profit organisation, The Alzheimer Society of Ireland is person centred, rights-based and grassroots led with the voice of the person with dementia and their carer at its core.

We are recruiting a **Nurse** in The Alzheimer Society of Ireland Bessboro, Blackrock, Cork, T12 HF70 who will report to the Services Manager.

This is a **permanent contract working 30 hours per week**.

Reporting to Service Manager, the purpose of this position is to ensure that as many clients as possible are cared for in a safe and stimulating environment appropriate to their individual needs to the highest possible standard.

This role is designed to give clinical expertise and guidance to lead the daycare centre and service and provide best practice dementia specific care to all the clients in the Day Care Centre. He/she provides and promotes a model of care which is person centred, community focused and has an appreciation of the needs of the carer.

Registered Nurse with NMBI is essential

Salary will be commensurate with the care sector, and dependent on relevant experience.

If you are interested in applying for this post, please submit a full and up-to-date CV and covering letter explaining why you feel you could undertake this role and send it to recruit@alzheimer.ie

Closing date for applications is the **10th December 2025**

The Alzheimer Society of Ireland is an Equal Opportunities Employer.

JOB DESCRIPTION

Job Title: Nurse	Job Holder:
Job Location: Bessboro Daycare Centre	Reports to: Service Manager

Role Purpose

This role is designed to give clinical expertise and guidance to lead the daycare centre and service and provide best practice dementia specific care to all the clients in the Day Care Centre. He/she provides and promotes a model of care which is person centred, community focused and has an appreciation of the needs of the carer. The purpose of this position is to ensure that as many clients as possible are cared for in a safe and stimulating environment appropriate to their individual needs to the highest possible standard.

Main Duties and Responsibilities:

Client Care

- Assess and provide appropriate client care in the centre
- Assess, identify, and manage the needs of existing and potential clients
- Respect the rights, dignity and confidentiality of all clients that attend the day care centre and their carers/advocates
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- Develop and monitor individual client care plans in line with ASI Policy
- Build up a trusting relationship with clients and their carers so that they feel secure in the day care environment.
- Provide nursing care to clients as required e.g. personal care and hygiene, glucose checks, dressings, colostomy care, observing urinary output and bowel movement, taking temperature and blood pressure and recording same where necessary etc.
- Administer medication provided by the GP to the client
- Provide a service to the client that focuses on increasing their self-esteem and provides a better quality of life for the client and their carers.
- In consultation with the clients, carers/advocates, care workers and volunteers in the centre devise and implement suitable holistic care plans for the clients
- Liaise with Home Care Co-ordinators, Daycare at Home Coordinators /PHN's regarding client's requirements for day, Daycare at home or home care service
- Responsible for proper administration and recording of all medication prescribed to the client and the safe storage of same in the day care centre.
- Ensure that the personal care needs including wound dressing and medical care as requested by PHN/GP are met and that attention is paid by staff to client dignity, hygiene and safety standards.
- Provide stimulating and enjoying activities for the clients in a relaxed and homely environment in the centre
- Escalate any client nursing concerns to the PHN and Service Manager
- Promote good relationships with carers and a partnership in care approach. Welcome any visitors to the centre and give feedback to family carers regarding clients in the centre or consult with them on the wellbeing of their family member.

- Provide phone support and relay information to family carers on issues arising in the daily care of a client in the centre.
- Provide care supports and education to family carers
- Ensure safety of clients and staff
- Attend case conferences and home visits as required
- Document any client accidents / incidents or complaints and report them to the Service Manager, QSPD, Health & Safety and HR if necessary and in line with ASI policy & procedure

Supervision

- Supervise, co-ordinate and support the work of all staff assigned to him/her:
- Manage all staff & volunteers in the day care centre by ensuring clarity of roles, assignment of duties, adequate staff client ratios at all times, arrangement of leave etc.
- Ensure that all new employees and volunteers receive appropriate induction and their ongoing training needs are periodically reviewed and actioned
- Ensure fair and consistent application of all Society policies and procedures as applicable to the day centre.
- Conduct regular performance reviews with all staff and deal with any breaches of policy, disciplinary or grievance matters in a timely manner.
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- Hold regular meetings with staff on matters relating to the running of the centre, care provision, staff matters, updates of existing policies and procedures, induction to new policies etc.
- Deal with any staff issues in a timely and effective manner. Liaise and take advice from Service Manager and HR where necessary.
- Ensure there is the required communication between the bus drivers, carers and family carers.
- Ensure staff and volunteers receive induction and ongoing training. Provide necessary reports and practical tasks for those doing QQI Level 5. Maintain all necessary records on same. Ensure staff training is up to date i.e. Moving and Handling, First Aid etc.
- Ensure that an open, learning culture is created and maintained.
- Assist in the placement of students looking for work experience in the centre. Give induction and ongoing supervision during their stay. Administer any paperwork required by the college for this student including, if necessary, the provision of a report on their performance whilst on the placement.

Administration

- Maintain client files beginning from referral and assessments through to discharge in line with ASI policy & Procedure
- Carry out the administration required to provide an efficient and effective Day Care Centre:
- Keep and maintain appropriate records of clients in receipt of day care
- Responsible for ensuring standards of care and operational policies for services are consistently met.
- Ensure that the policies and procedures in relation to the safeguarding of service users supported by the ASI services are adhered to
- Contribute to the development of new service models based on innovative practice and comprehensive evaluation.
- Ensure consultation, learning and training are central to quality.
- Ensure that follow up procedures are followed to always enhance quality standards.

- Identify and manage risks and maintain an up-to-date risk register
- Services complaints / incidents are consistently reported, and progress tracked on corrective actions.
- To lead and monitor a culture of continuous quality improvement.
- Liaise with the client's primary carer and public health nurse where necessary and process any correspondence
- Network and liaise with other service providers, health professionals and potential referral sources, e.g. PHNs, GPs, etc to promote the service
- Ensure there is an awareness of the issues relating to dementia at a local level and promote the services provided locally by the Society
- Organise events/seminars that could help promote the service
- Attend training courses, conferences and meetings as required

The above statements are intended to describe the general nature and level of work required for this position. They are not intended to be an exhaustive list. The holder of this position is required to respond with a flexible approach when tasks arise which are not specifically covered in this job description.

PERSON SPECIFICATION:

Knowledge/Experience:

- Registered Nurse with NMBI
- Experience of working with people with dementia, older people or in the intellectual disability sector desirable
- Understanding of Person-centered Care
- Management /Supervisory skills

Skills/Competencies:

- Strong Client focus:
- Commitment to deliver a high-quality person-centred care service
- Empathy and respect for the rights of the individual with dementia
- Good observational skills
- Ability to supervise, manage and motivate a team of carers
- Excellent communication and interpersonal skills
- Good organisation and administration skills
- An understanding of legislation relevant to the role e.g. Health and Safety, Employment legislation etc.
- Comprehensive understanding of the Irish health system and structures
- Proficient in MS Office (Excel, word, PowerPoint & Outlook) & SharePoint